



About //

Southwark Park Galleries (managed by the [Bermondsey Artists' Group](#)) is a non-profit contemporary art gallery and registered charity, set across two contrasting spaces in the heart of Southwark Park, Bermondsey.

We have been running open community gardening drop-in sessions since 2009 in our beautiful, award-winning community allotment situated in the gallery courtyard. The project has been conceived to increase community cohesion and enable local families to learn how to grow vegetables, promote healthy living and celebrate local biodiversity.

Role Description: Community Gardener (Freelance)

This post is for an individual who is committed to fostering engagement with local families to increase their confidence and knowledge about growing food, using outside space and helping them to achieve their potential. The post-holder will be directed in their work and work in cooperation with the Public Engagement Manager and Workshop Leader at Southwark Park Galleries to make local families aware of their environment and encourage community cohesion through visits to the allotment.

Accountability //

The Community Gardener is managed by the Public Engagement Manager

Duties and Responsibilities //

- Maintenance of the garden on a weekly basis during the growing season, 12-2pm on Fridays (lunch break provided) and periodic maintenance the rest of the year.
- Delivering allotment gardening sessions (10am-12pm) on Friday mornings arriving at 9am
- Working closely with the Public Engagement Manager and the Workshop Leader to plan activities and resources.

- Design and provide a plan of work for allotment session activities in advance, which is suitable for the age-range and abilities of family groups attending the allotment sessions.
- Upholding and promoting our core policies, values and mission (issued to all new members of the team upon appointment).
- Promoting an understanding of how to produce food, increasing understanding of nature and wildlife at the allotment through workshop activities.
- Undertaking a written risk assessment for all activities in advance and ensure that health and safety guidelines from Capital Growth are observed at all times (i.e. hand washing after sessions, use of safe plants, etc.).
- Working with the Public Engagement Manager to deliver effective evaluation of each allotment session.

Personal Specification //

To fulfil this role within the organisation, the post-holder will need to demonstrate that they have:

- Knowledge and experience of all aspects of horticulture and promoting healthy living.
- A good knowledge of, and familiarity with, current best practice when working with families and other community groups in gardening settings.
- A commitment to Southwark Park Galleries' policy of equality, diversity and inclusion
- The ability to manage time and prioritise workflow.
- The flexibility, self-motivation and ability to work as an effective team member.
- Have worked (paid or unpaid) in the voluntary sector and / or community sector.
- Must be self-employed, DBS checked and able to provide a public liability insurance.

Conditions of Employment

- Freelance
- Fees: daily rate of £120
- Period: Ongoing, growing season (April-October) and maintenance throughout the year as requested by the gallery.

The Bermondsey Artists' Group managing Southwark Park Galleries is an equal opportunities employer and especially welcome interest from Black, Asian, Minority Ethnic, D/deaf and disabled candidates.

Charity number: 1073851

How to Apply //

Please submit your application comprising the following documents by email with the subject title 'Community Gardener Application' to: admin@southwarkparkgalleries.org

1. Your CV (max 2 A4 page, **word format, with the file name beginning with your surname**) please include names and contact details (email and mobile no.) of 2 referees (only contacted should appointment offer be made following interview).
2. Cover Letter (max 1 page, **word format, with the file name beginning with your surname**) tell us about why you would like to work with us in the park, and the qualities and experience you would bring to the role.
3. Completed Recruitment Questionnaire form, please see recruitment page via the link below.

<http://southwarkparkgalleries.org/we-are-recruiting-2021/>

Please Note //

Documents 1 & 2 must be submitted to us in WORD FORMAT not PDF

Please ensure that both your CV and Cover Letter file names begin with your Surname.

The contents of the Recruitment Questionnaire Form is strictly confidential and kept securely prior to destruction in accordance with our Data Protection Policy.

To remove the risk of unconscious bias, shortlisting will be completed via a blind CV analysis and invitations to interviews will adhere to the Rooney Rule. Your application documents will be anonymised prior to the selection panel's receipt of them.

Recruitment Schedule //

Deadline for applications: **Friday 16 April 2021, 6pm**

We regret that applications received after that time cannot be considered.

Interviews will be held: **Thursday 28 April 2021**

Shortlisted candidates will be contacted by phone or email and invited to attend.

Unfortunately we are unable to write back to all applicants at the shortlisting stage, or to give specific feedback on why you have not been shortlisted. If you do not hear from us by Monday 26 April please assume that you have not been shortlisted in this instance.